



Date: December 11, 2022

Dear A [REDACTED] S:

[REDACTED] Uteck ([REDACTED] 42 Nova Scotia Limited) is pleased to offer you the position of **Full Time Food Service Supervisor**. We believe your experience will be the perfect fit for our establishment. Your salary in Canadian Dollars of \$14.60 at 32-40 hours per week minimum.

Job Description

- Lead and implement methods to run a smooth shift and promote team spirit.
- Act on customer feedback. Set up the station according to restaurant guidelines.
- Ensure that food and service meet quality control standards
- Restocks all items as needed throughout the shift.
- Cleans and maintains stations in practicing good safety, sanitation, and organizational skills.
- Maintain records of stock, repair, sale and wastage.
- Ensure quality and safety of food by performing standard and any additional sanitary measures including, cleaning of surfaces, as well as proper covering and storage of food items according to standards and procedures.
- Ensure timely preparation of all meals.
- Ensure that the correct quantities are prepared to meet daily needs.
- Supervises staff or less experienced team members in their tasks and responsibilities.
- Enforce uniform standards as outlined in the employee handbook.

We look forward to working with you at [REDACTED] Uteck.

Sincerely,

Nick Conway

Franchise Owner - [REDACTED]

E: [nick@\[REDACTED\].com](mailto:nick@[REDACTED].com)

C: 902-[REDACTED]

